

Project Accountant-Construction

Standard Builders, Inc. is looking for a detail-oriented team player with a Construction Accounting Background. Project Accountants are responsible for organizing and processing all on-going daily accounting activities associated with a construction project.

The Project Accountant is responsible for Client billing, change order preparation, accounts payable and job costing as they relate to assigned projects. Salary commensurate with experience.

Responsibilities for Project Accountant Position:

- Review approved subcontractor billing for accuracy
- Manage subcontractor compliance with terms and conditions of the contract, including items such as bonds, insurance, waivers, billing accuracy, etc.
- Confirm contract status for new subcontractor billing
- Review and maintain accurate Project Cost Report
- Generate and accurately process monthly General Construction G702/703 requisition billing in a timely manner
- Investigate any unbilled project costs
- Maintain financial project files
- Assist in financial aspects of project close-out
- Additional assignments upon request of accounting supervisors

Requirements for Project Accountant Position:

- Bachelor Degree in Accounting or related field
- 3-5 years' experience in construction accounting
- Knowledge of Sage 300 (Timberline) software a plus
- Knowledge of Excel
- Proficient in G702/703 formatted requisition billing
- Clear understanding of contract types (Construction Manager as Agent, Guaranteed Maximum Price (GMP), Lump Sum, Cost Plus)
- Ability to work well under pressure in a fast paced environment, high sense of urgency and ownership of work, with a demonstrated ability to manage to deadlines.
- Strong organization skills with the ability to prioritize multiple tasks and attention to detail
- Communication, organization and analytical skills

Standard Builders, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Hiring Company Description

Standard Builders is a mid-size construction company that provides services to the private sector; a collection of highly respected commercial, higher education, and healthcare clients. Having offices in both Connecticut and Massachusetts, we hold to a 70 year tradition of offering a complete range of high-quality professional construction services which encompass General Contracting, Construction Management, and Design-Build project deliver methods.

Standard Builders prides ourselves in our award-winning company culture. The team is vibrant, energetic, and passionate about what they do, but prioritizes work life balance with an emphasis on family. Managers actively seek to take feedback from the employees to improve the work environment. Through this culture, we have recently implemented flexible work from home opportunities, and have offered flexible work hours for over six years. Leadership is promoted from within, as is evidenced by the many current executives and senior leaders that started as interns or entry level positions 10-15 years prior. As an employee of Standard Builders, you will always have the opportunity and space to grow both as an individual and in your career, and voice suggestions to make actual changes in the company.

Standard Builders has been awarded "Top Workplace in Connecticut" every year since 2007, awarded "Outstanding Ethics" by the Hartford Courant, AGC of Connecticut General Contractor/Construction Manager of the Year, and multiple AGC Build Connecticut project specific awards for best large renovation project, small renovation project and other specialty projects. By offering flexible work hours, the ability to work remotely, competitive pay, ample room for career growth, and utilizing state-of-the-art technologies, Standard Builders provides an excellent work environment for those interested in pre-construction and construction services.

To learn more about Standard Builders, visit our website: www.standardbuilders.com.